

Dual Enrollment AUTHORIZATION FORM

This form must be submitted to your Guidance Counselor or the Barry Office of Dual Enrollment, together with other dual enrollment documents, as applicable. Enrollment as a dual enrollment student in no way implies full admission to a degree program. Only the first page of this form needs to be submitted.

Term/Year of Enrollment Intention
Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Year: _____

High School Unweighted GPA: _____
Public <input type="checkbox"/> Private <input type="checkbox"/> Charter <input type="checkbox"/> Home School <input type="checkbox"/>

PART 1 – Student’s Personal Information Check One: New Student Continuing Student

Name _____ Barry ID # _____
Last First Middle

Address _____
Street City State ZIP

Date of Birth (MM/DD/YYYY) ____/____/____ Preferred Phone (____) _____ Email _____

Current Grade Level _____ Expected High School Graduation Date (MM/DD/YYYY) ____/____/____

I understand I must maintain a 3.0 GPA or better in college-level work and receive no lower than a “C” in any course, to maintain participation in the Barry University Dual Enrollment program.

I understand I am not allowed to register for any course(s) not listed below. This form must be submitted every semester I wish to take dual enrollment courses.

I understand the grades I earn during the Dual Enrollment program will become part of my *permanent* Barry University transcript and my high school transcript (these are official transcripts and should be included in any college application).

I have read and will comply with the requirements and procedures on the reverse of this form.

By signing my name below, I certify that I have read the above information.

Signature of Applicant _____ Student’s Full Name (Print Legibly) _____ Date _____

PART 2 – Parent/Legal Guardian Approval

By signing this form, you are allowing the above-named student to participate in the Barry University Dual Enrollment Program and understand that the grades earned will be part of the student’s permanent Barry transcript and high school transcript (these are official transcripts and should be included in any college application).

Signature of Parent/Legal Guardian _____ Parent/Legal Guardian Name (Print Legibly) _____ Date _____

PART 3 – Dual Enrollment Course Approval

This section must be completed by the student’s high school Guidance Counselor or home school official. Please legibly print below all Barry University Dual Enrollment courses the Guidance Counselor/home school official approves for the student to take during the term/year enrollment intention listed at the top of this form. **Note: This form will not be accepted if the course section is left blank or has white-out or has been crossed out or is written in pencil. The course(s) listed below will be accepted for high school graduation.**

Term (Fall, Spring, or Summer / Year)	Barry Course Prefix	Course Number	Title	Credits

High School Name _____ Address _____ City, State _____ ZIP _____ Phone (include Counselor’s ext.) _____

Guidance Counselor/Home School Official Name (Print Legibly) _____ Email _____

Signature of Guidance Counselor/Home School Official _____ Date _____ Principal’s Signature _____ Date _____

HIGH SCHOOL OFFICE
 STAMP
 REQUIRED

Barry University does not discriminate on the basis of race, creed, color, ethnicity, national origin, ancestry, religion, gender, sexual orientation, gender identity, genetic information, familial status, marital status, pregnancy, age, disability status or veteran status. Barry University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate, masters, specialist, and doctoral degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Barry University.

Dual Enrollment Program Information and Admission Requirements

1. What is Dual Enrollment?

Dual enrollment is an acceleration program which allows eligible students to take postsecondary coursework and simultaneously earn credit toward a high school diploma, a career certificate, an industry certification or an associate or baccalaureate degree at a Florida public or eligible private postsecondary institution.

2. Who is eligible for the Dual Enrollment Program at Barry University (BU)?

Students in grades 11-12 who meet high school GPA and placement test requirements may participate in Dual Enrollment. Students must have:

- Earned a minimum 3.0 high school unweighted grade point average (GPA).
- Earned college ready scores in reading/writing on a state-approved placement test such as SAT/ACT/PERT or Accuplacer for college credit courses.
- Obtained permission from parent, Guidance Counselor and Principal (as indicated by signature on Dual Enrollment Authorization Form).

3. Who pays the college tuition for Dual Enrollment?

- Public, charter, and private school students are exempt from paying tuition, laboratory fees, and other required academic fees to Barry University, for eligible Dual Enrollment courses.
- Home school students are also exempt from academic fees if taking courses that count toward high school graduation.

4. Who pays for the textbooks?

- M-DCPS students will receive their books at no cost.
- Charter schools will provide textbooks for their students participating in Dual Enrollment.
- Private school students must pay for their own books and other instructional materials.
- Home school students receive their books at no cost.

5. Are all college courses available through Dual Enrollment?

- Any college credit course comprised of three (3) credits or more can be considered for Dual Enrollment, subject to approval by the student's school and BU academic unit.
- Students must meet all course prerequisite and placement testing requirements for a course to be considered for dual enrollment.
- Courses selected by students and their guidance counselors will count toward students' high school graduation, as certified by the school principal's signature on the form.
- Students participating in Dual Enrollment courses must follow the applicable academic calendar, as shared by BU.

6. When and where may Dual Enrollment courses be taken?

The schedule for courses will vary by semester and can be taken during the Summer, Fall, and/or Spring semesters. Courses will be offered either at the participating high school or on the BU campus. Students and/or parents/guardians are responsible for the student's transportation to and from the Dual Enrollment locations.

7. How do I participate in the Dual Enrollment program?

First time dual enrollment students are required to submit a completed application, authorization form, and FERPA form to their high school guidance counselor. Returning dual enrollment students are required to submit a completed authorization form each semester they are enrolled, to their guidance counselor.

8. What do I need to do every academic term?

- Students will be required to provide a complete Dual Enrollment Authorization Form each term to retain enrollment eligibility.
- Students whose college GPA falls below 2.0 or high school unweighted GPA falls below 3.0, are ineligible to continue Dual Enrollment.

9. Will Dual Enrollment courses transfer to other colleges and universities?

- Dual enrollment credits will transfer to any Florida public college or university offering that course with the same prefix and number.
- Upon high school graduation, if students do not attend the same college or university where they earned the Dual Enrollment credit, the application of transfer credit may vary at the receiving institution. Dual Enrollment courses become a part of a student's permanent college academic transcript.