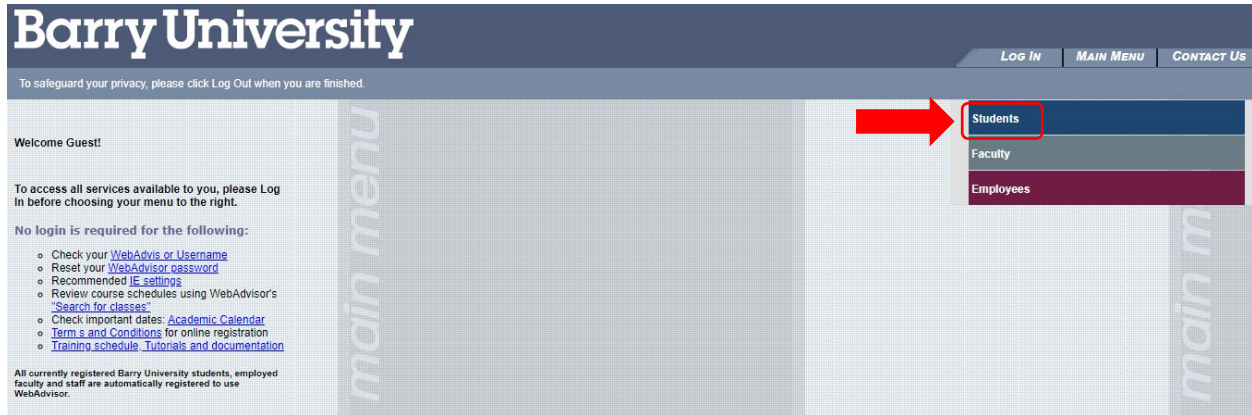


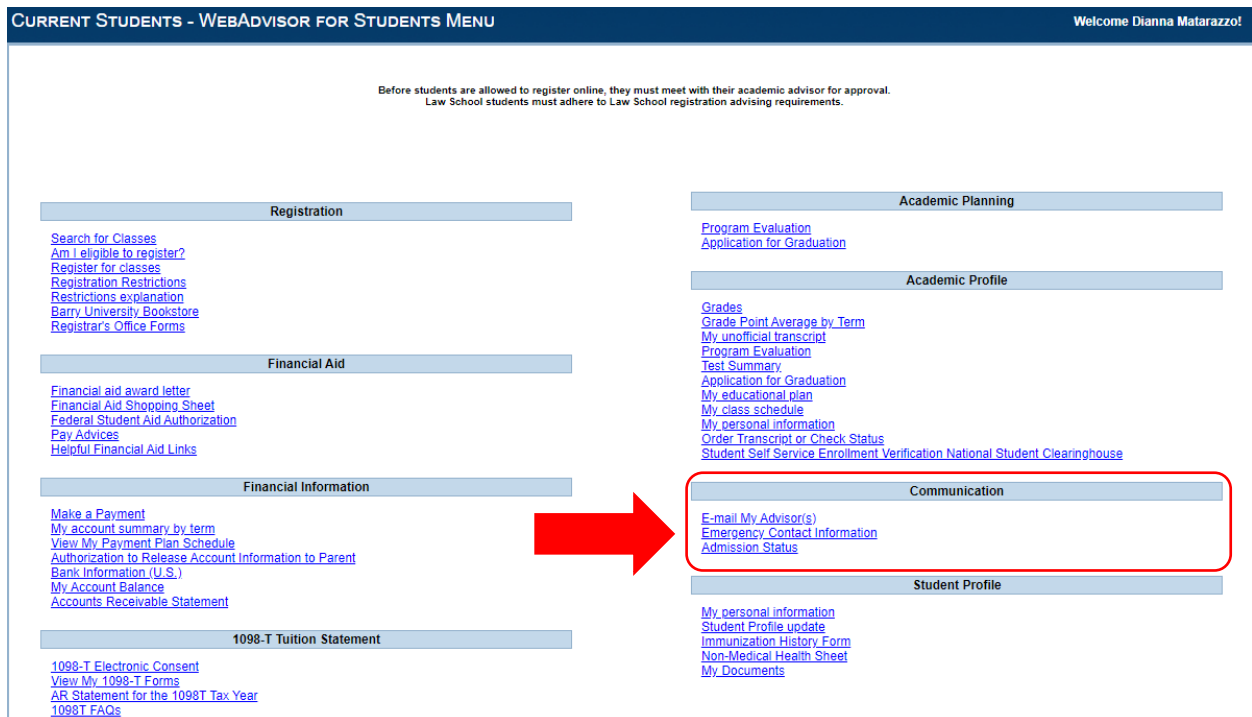
Select the following link to bring you to WebAdvisor and Log In:

<http://webadvisor.barry.edu>

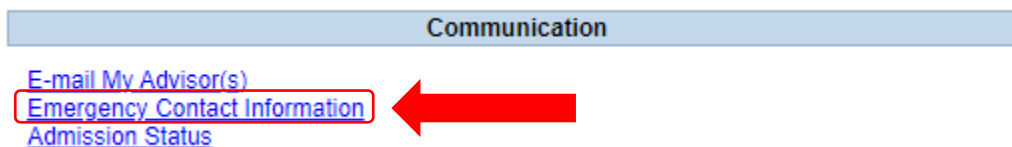
To update Emergency Contact Information, start by selecting the blue “Students” tab (shown below).



Next, go to “Communication” and select the “Emergency Contact Information” link (as shown below).



A closer look at this section, below.



Next, fill out this screen with your most updated personal and Emergency Contact information (example shown below).

Emergency Contact Information

Profile Information for

Phone/Ext/Type	Ext	Type
305-899-3860		WORK Work

Barry Email Address

Alternate Email Addresses

Emergency Name

Emergency Relation

Emer Day Phone Emer Evening Phone

SUBMIT

This should be the student's most current contact phone number.

This should be the student's most current contact personal email address.

Finally, once the Emergency Contact's Name, Relation, and Phone Number(s) have been updated, select the SUBMIT button toward the bottom of the screen (shown above).

Thank you!