



BARRY
UNIVERSITY

INTERNATIONAL AND
MULTICULTURAL PROGRAMS

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Request for J-1 Employment Permission

This form is for use by J-1 students seeking permission to engage in employment. It may be used only by those J-1 students whose DS-2019 was issued by Barry University. Students whose DS-2019 was issued by a sponsoring agency must contact that sponsoring agency to request employment permission.

Per the regulations of the U.S. State Department which governs J-1 status, J-1 students may not engage in employment until their request for employment permission is officially approved via the Office of International and Multicultural Programs. Permission may only be granted in increments of one year or less. Once approved, employment may be for up to 20 hours a week (while school is in session) during the authorized dates and at the location listed on this form only.

Section 1: Student Information *(Please print clearly)*

Family Name: _____ First Name: _____

Student I.D. Number: _____ Email address: _____

Signature of Student: _____ Date: ____/____/____
Month Day Year

Section 2: To Be Completed by the Employer

Place of Employment: _____

Work location, Address/Zip: _____

Start Date of Employment: ____/____/____ End date of Employment: ____/____/____
Month Day Year Month Day Year

(Permission can only be granted in increments of one year or less) Hours to be worked per week: _____

Type of employment (Check one only): Assistantship
 Hourly worker
 Other (explain) _____

Signature of Hiring Authority: _____ Date: ____/____/____
Month Day Year

Printed Name of Hiring Authority: _____

Section 3: Office of International and Multicultural Programs

Employment authorization as noted in Sections 1 and 2 of this form is granted provided the student maintains the conditions of J-1 status. This authorization has been entered into the SEVIS record of the above named student.

Signature of ARO/RO: _____ Date: ____/____/____
Month Day Year

Printed Name of ARO/RO: _____