Law Library Access for Visitors

In order to fulfill its mission and serve the teaching, research and scholarly activities of faculty, students and staff of the Law School, access controls and restrictions are in effect. Use of the library is intended for access to those resources unavailable at other regional public libraries to which a visitor has access. The mission of all Barry University Libraries is to provide the Barry community with a pleasant environment conducive to study, research and the continuation of the educational process. It is important that procedures and policies are in place to protect the health and safety of library users and preserve materials, equipment and the facilities. Dedicated areas of the libraries have additional policies that apply to that area. The following policies apply in all public areas of the buildings.

The Law Library is open to all students, faculty, staff and alumni during hours posted on the School’s website. Visitors are welcome from 8:30 a.m. to 6 p.m. Monday – Friday, excluding school holidays.

Visitors include UCF faculty, students and staff with a valid institutional ID card; holders of a Florida Bar card; and visitors to Special Collections who have arranged access in advance. Visitors must state a valid reason to use Law Library resources if asked by an employee or a Security guard. Visitors will be required to exit the library at the close of regular visitor hours.

During the week prior to final examinations, and during the final examination period, only currently enrolled students, faculty, staff and alumni may access the Library. Written permission for access during this time for other researchers must be arranged in advance.

All patrons are required to abide by Library Conduct Policies.

- Entering the Library
  - Visitors must enter through clearly marked doors and the adjacent turnstiles
  - All visitors must show an ID and must sign into the log book, secure a badge, sign a release form, and sign out upon exiting the building.
- Display of a Visitor badge is required at all times
- Food and Drink – observe posted signs
- Noise – observe posted signs
- Destroying or Damaging Materials is unlawful and may result in criminal penalties
- Smoking and Tobacco Use is not permitted
- Animals – only guide dogs and service animals are permitted
- Use of Radios, CD Players, Cell Phones, and Other Equipment is not permitted
- Use of Library Staff Equipment is not permitted
- Loitering, Soliciting and Advertising is not permitted
- Computers - All public access computers in the library are restricted to currently enrolled Barry University Dwayne O. Andreas Law School students, staff, administrators, and alumni.
Bar Member Special Privileges

The Law Library permits Bar Members access to the Library during non-visitor hours; after 6pm and on weekends. However, Bar Members may not access the Law Library during the week prior to final examinations, and during the final examination period. Only currently enrolled students, faculty, staff, and alumni may access the Library during exam study and exam weeks.

The Law Library extends circulation privileges, in a limited way, to Florida Bar members and alumni. In each case, a requestor must document a relevant need to borrow from the circulating collection.

- Only five (5) items may be checked out at any given time.
- Privileges are valid for a designated period of time indicated at checkout.