

Travel Abroad Policy for Arranging Student Trips

- A. Any employee who engages students in organized Barry University (“Barry”) international travel, whether it be for academic, humanitarian, or social purposes, should report such travel plans, in writing, to the Student Health Center (“SHC,”) 4-6 months prior to traveling in order that all vaccination requirements may be met. If the travel is intended to take place sooner than 4-6 months, then plans should be reported as soon as possible.
- B. The Barry employee who is responsible for the travel program may be the initial contact to the SHC regarding the trip. However, each student must personally consult with the SHC prior to the trip in order to review required and recommended vaccinations and travel health precautions as well as receive assistance in obtaining the appropriate vaccinations. The employee responsible for arranging the travel must also be responsible for insuring that all participating students meet with SHC staff prior to travel as well as verifying that all necessary documentation of vaccinations and insurance have been provided to the SHC 2 weeks prior to the expected date of travel.
- C. The Centers for Disease Control (CDC) seldom require vaccinations to travel abroad. However, there are always recommended vaccinations based on region. The Student Health Center strongly recommends that all individuals traveling abroad follow the recommended vaccinations set forth by the CDC www.CDC.gov/travel* If any student chooses to forego the recommended vaccinations, a waiver must be signed in SHC stating that he/she has been informed of the risks involved in not being vaccinated and are refusing the vaccinations.
- D. All students and employees traveling must be insured for medical care during travel, as well as for medical evacuation and repatriation. Upon returning to the United States, the medical insurance must be in place for at least eight (8) weeks from the time the student and/or employee returns from the trip.
- E. All students who travel abroad must report any illnesses they experienced while traveling or any illnesses they experience within 8 weeks of returning to the USA to the SHC.
- F. All employees who travel abroad must report any illnesses they experienced while traveling or any illnesses they experience within 8 weeks of returning to the USA to Human Resources.

Please note.... This policy may be applied to domestic travel as well in the event of a communicable disease alert issued by the CDC.