



## Undergraduate Change of Major/Minor/Specialization Form

Students who change majors "... are bound by the requirements for the major published in the course catalog for the academic year in which the new major is declared. For all other academic and graduation requirements, students remain bound by the regulations published in the course catalog for the academic year of initial acceptance to and enrollment in a Barry University program". (Academic Information Section, University Undergraduate Catalog). The University will automatically update the catalog year when processing the change in major. Changes in specializations/minors within the same major, students may continue in the course catalog for the academic year of initial acceptance to and enrollment in a Barry University program. Once all signatures have been obtained, the completed form must be returned to the Office of the Registrar for processing.

Student Name: \_\_\_\_\_ Barry ID or SS#: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

International Student       Military Veteran Student

<b>CHANGE OF SCHOOL/COLLEGE</b>	
<b>Present Undergraduate School/College:</b>  <input type="checkbox"/> Adult & Continuing Education (ACE) ACE Location: _____ <input type="checkbox"/> Arts and Sciences <input type="checkbox"/> Business <input type="checkbox"/> Education <input type="checkbox"/> Human Performance and Leisure Sciences <input type="checkbox"/> Health Sciences <input type="checkbox"/> Social Work	<b>Requested Undergraduate School/College:</b>  <input type="checkbox"/> Adult & Continuing Education (ACE) ACE Location: _____ <input type="checkbox"/> Arts and Sciences <input type="checkbox"/> Business <input type="checkbox"/> Education <input type="checkbox"/> Human Performance and Leisure Sciences <input type="checkbox"/> Health Sciences <input type="checkbox"/> Social Work

<b>CHANGE OF ACADEMIC PROGRAM</b>	
<b>FROM:</b>	<b>TO:</b>
Major	Major**
Specialization (if applicable)	Specialization (if applicable)* If specialization change only, please specify catalog year if different from current
Minor (if applicable)	Minor (if applicable)* If minor change only, please specify catalog year if different from current
Other	Other** If adding or removing a second major, please state details here

Date:	Effective Date/Catalog Year <b>Accepted</b> <input type="checkbox"/> <b>Denied</b> <input type="checkbox"/>
Present Advisor Signature:	New Advisor (if known):
Present Department Chair/Coordinator/Director Signature:	New Department Chair/Coordinator/Director Signature:
Present Dean Signature: (not required if minor/specialization change only)	New Dean Signature: (not required if minor/specialization change only)
<b>Student's Signature:</b> _____ <b>Date:</b> _____	
<b>Special Instructions (Present School/College)</b> Please forward student's advising file to the new program.	<b>Special Instructions (New School/College)</b> Please forward original Change of Major Form to the Office of the Registrar if decision is "accepted". If decision is "Denied", please return form/file to previous college/school and notify student.

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**Registrar's Office Use Only**  
 ACAD.Prog: \_\_\_\_\_      SPEC: \_\_\_\_\_      MINOR: \_\_\_\_\_

STATUS: \_\_\_\_\_      LOCATION: \_\_\_\_\_      SGRD CHECK PERFORMED: YES / NO

COMPLETED BY: \_\_\_\_\_      DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

Distribution: Student  
 Admissions Office (when ACE student transfers to traditional UG)  
 Financial Aid (when traditional UG transfers to ACE)  
 International & Multicultural Programs (International Students)

## Requirements to Request a Change of Major

Division	Department	Undergraduate Major/Degree Program	Requirements
<b>College of Arts &amp; Sciences</b>	<b>Biology</b>	Biology (General)	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.5</li> <li>• Grades of 'C' or better earned in Math (MAT) or Science (BIO/CHE/PHY) courses</li> </ul>
		Marine Biology	
		Pre-Professional Biology	
	<b>Communication</b>	Advertising	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.0</li> <li>• Completion of COM-201 w/ 'C' or better</li> <li>• Grade of 'C' or better earned in COM courses (if taken)</li> </ul>
		Broadcast & Emerging Media	
		Communication Studies	
		Public Relations	
	<b>English &amp; Foreign Languages</b>	English	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.0</li> </ul>
		Spanish	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.0</li> <li>• Completion of SPA-101 &amp; SPA-102 w/ 'B' or better; OR have taken SPA placement test &amp; placed into SPA-203 or higher</li> </ul>
	<b>Fine Arts</b>	Art	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.5</li> </ul>
		Graphic Design	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.5</li> <li>• Interview with faculty member</li> </ul>
		Music	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.5</li> <li>• Audition</li> </ul>
		Photography	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.0</li> </ul>
		Photography (Biomedical and Forensic)	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.5</li> <li>• Interview with faculty member</li> </ul>
		Theatre	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.5</li> <li>• Grade of 'C' or better earned in ENG-111</li> <li>• For BFA, interview with faculty member required</li> </ul>
	<b>History &amp; Political Science</b>	History	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.0</li> <li>• Successful completion of ENG-095 (if applicable)</li> <li>• Grade of 'C' or better earned in any HIS/POS course if taken</li> </ul>
		Political Science	
		International Studies	
		Pre-Law	
	<b>Mathematics &amp; Computer Science</b>	Mathematical Sciences	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.5 or approval by Chair</li> <li>• Grade of 'C' or better earned in MAT-095</li> </ul>
Computer Science			
Computer Information Sciences		<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.5 or approval by Chair</li> <li>• Grade of 'C' or better earned in MAT-091</li> </ul>	
<b>Physical Sciences</b>	Chemistry	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.5</li> <li>• Grade of 'C' or better earned in CHE-095 and/or CHE-111</li> </ul>	
<b>Psychology</b>	Psychology	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.0</li> <li>• Successful completion of ENG-095 (if applicable)</li> <li>• Grade of 'C' or better earned in MAT-091</li> <li>• No more than 2 reattempts of any psychology courses</li> </ul>	
<b>Sociology &amp; Criminology</b>	Sociology	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.0</li> <li>• Grade of 'C' or better earned in ENG-111</li> <li>• Grade of 'C' or better earned in SOC and CRM courses (if taken)</li> <li>• No more than one reattempt of any course in the desired major.</li> <li>• Cannot have reattempted more than one course in the desired major.</li> </ul>	
	Criminology		
<b>Theology &amp; Philosophy</b>	Theology	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.5</li> </ul>	
	Philosophy		

## **Requirements to Request a Change of Major**

<u>Division</u>	<u>Department</u>	<u>Undergraduate Major/Degree Program</u>	<u>Requirements</u>	
<b>School of Business</b>		Accounting	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.25</li> <li>• Successful completion of developmental course requirements</li> </ul>	
		Finance		
		Marketing		
		Management		
			International Business	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.7</li> <li>• Successful completion of developmental course requirements</li> </ul>
		Sport Management	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.0</li> <li>• Successful completion of developmental course requirements</li> </ul>	
<b>School of Education</b>		Education (B.S. to M.S. Option) (Early & Middle Childhood, Infancy through Early Childhood, and Special Education specializations)	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.5</li> </ul>	
<b>Health Sciences and Nursing Programs</b>				
<b>College of Nursing &amp; Health Sciences</b>		Clinical Biology (Histotechnology & Medical Technology specializations)	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.75</li> <li>• Successful completion of all prerequisites (refer to catalog)</li> </ul>	
			Health Professions Foundations (Pre-Specialization)	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.75</li> </ul>
			Cardiovascular Perfusion	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.75</li> <li>• Successful completion of all prerequisites (refer to catalog)</li> <li>• Grade of 'B' or better earned in all required science courses</li> </ul>
			Pre-Nursing	<ul style="list-style-type: none"> <li>• Cumulative GPA of 3.0</li> </ul>
	<b>Sport and Exercise Sciences Programs</b>			
			Applied Sport & Exercise Science (Coaching, Fitness Specialist, or Recreation Management Concentrations)	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.0</li> <li>• Successful completion of developmental course requirements</li> </ul>
			Athletic Training	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.75</li> <li>• Grade of 'C' or better earned in BIO-220 and BIO-220I.</li> <li>• Successful completion of developmental course requirements</li> </ul>
			Exercise Physiology	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.75</li> <li>• Grade of 'C' or better earned in BIO-220 and BIO-220I.</li> <li>• Successful completion of developmental course requirements</li> </ul>
			Sport, Exercise & Performance Psychology	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.5</li> <li>• Successful completion of developmental course requirements</li> </ul>
	<b>School of Social Work</b>		Social Work	<ul style="list-style-type: none"> <li>• Cumulative GPA of 2.7</li> </ul>

For questions and further information regarding the change of major requirements or to submit updates to this document please contact: Elisa Pearson, [epearson@harry.edu](mailto:epearson@harry.edu).