

## Graduate Assistant Evaluation Form

FALL \_\_\_ SPRING \_\_\_ SUMMER \_\_\_ YEAR \_\_\_

Name of Graduate Assistant: \_\_\_\_\_

Name of Mentor(s): \_\_\_\_\_

Performance Area: \_\_\_\_\_

### Rating Scale

Exceeded Expectations 1	Met Expectations 2	Consistently below Expectations 3	Did Not meet Expectations 4
-------------------------------	--------------------------	---	-----------------------------------

1. The graduate assistant met face-to-face with the faculty supervisor when expected or requested.
2. The graduate assistant completed assigned work in a timely manner.
3. The graduate assistant was able to work independently.
4. The graduate assistant was able to communicate progress and ask for clarification when needed.
5. The Graduate assistant's work met the criteria established by the mentor for the assignment.
6. The graduate assistant consistently behaved in a professional manner (e.g., respectful, collegial, responsive and timely in communication).

Comments:

---

---

---

GA achieved all learning outcomes: Yes \_\_\_ No \_\_\_

Total hours worked: \_\_\_\_\_

\_\_\_\_\_  
Mentor's Signature

\_\_\_\_\_  
Date

\*\*\*\*\*

## Graduate Assistant Response Section

Please check one of the following items and provide any comments that you would like in the space provided below.

I agree with the comments provide above by my Faculty Supervisor.

I disagree with the comments provide above by my Faculty Supervisor (*if you disagree, you are required to provide reasons why you disagree with the contents of the evaluation*).

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach a short essay highlighting how the Graduate Assistantship enhanced your graduate learning experience.

\_\_\_\_\_  
Graduate Assistant Signature

\_\_\_\_\_  
Date